



# Publications Order Form

- Please check (✓) one only:
- Architect/Specification Writer
  - Engineer/Consultant
  - Technologist
  - Home Builder/Renovator
  - Contractor/Developer
  - Owner/Manager
  - Fire Service
  - Fed./Prov. Government
  - Educator/Student
  - Building Official/Inspector
  - Manufacturer/Supplier
  - Bookstore
  - Municipal Government

Name: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Postal Code/Zip: \_\_\_\_\_  
 Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_  
 E-mail: \_\_\_\_\_

Check here if you do NOT wish to receive future updates and other notices

Title	Unit Price	Quantity	Applicable Discount	Amount

**Prepayment is required on all orders.** Please note that all prices are in Canadian dollars and may change without notice. Make cheques or money orders payable to "Receiver General for Canada." When charging an order to a credit card, make sure to include your account number and expiry date. Please allow 4 to 6 weeks for delivery.

**Bulk Orders:** Discount of 10% on minimum order of 10 copies of the same printed document.

**Educational Bookstores:** Discount of 25% on minimum order of 10 printed documents. Discounts cannot be combined.

**Note: All sales are final. No refunds will be issued.**

Subtotal	
*Shipping +	
Subtotal including shipping =	
<b>Printed documents:</b> 5% GST or 5% HST +	
<b>CD-ROM:</b> 5% GST +	
+ QST/PST or 13% HST	
<b>Total (Cdn \$) =</b>	

### Low Shipping Charges

Add all shipping charges (CD-ROM and documents) to the calculation of your order.

### PRINTED DOCUMENTS

ORDER VALUE		CANADA	U.S.	OTHER
\$60 or less	add	\$11	\$22	\$25
\$61 - \$199	add	\$19	\$25	\$50
\$200 - \$599	add	\$25	\$35	\$75
\$600 - \$999	add	5%	12%	15%
\$1000 - \$1999	add	4%	10%	12%
over \$2000	add	3%	8%	10%

### CD-ROM

per disk	add	\$12	\$20	\$35
----------	-----	------	------	------

### Tax Structure

PROVINCE	PST/QST	HST
AB, NT, YT, NU, PEI, MB, SK	-	-
NS	-	15%
NB, ON, NL	-	13%
BC	-	12%
QC	9.5%	-

Courier services available at cost  
 GST/HST No. 1214918007RT0275

### Tax Table

5% GST or 5% HST applicable on printed documents and 5% GST + QST or HST applicable on CD-ROM. Printed copies are PST/QST exempt. In Quebec, QST is calculated on price + GST. For U.S. and international orders, do not add taxes.

### Payment method

Order date \_\_\_\_\_

Signature \_\_\_\_\_

VISA     MasterCard     American Express

Number \_\_\_\_\_ Expiry date \_\_\_\_\_

or please enclose:

Cheque     Money order

### How to place your order

**Internet:** <http://www.nrc-cnrc.gc.ca/virtualstore>

**Fax:** **1-613-952-7673**

**Mail:** Publication Sales, M-20  
 National Research Council of Canada  
 Institute for Research in Construction  
 Ottawa, Ontario, Canada K1A 0R6

**Phone (toll free):** 1-800-672-7990

**Ottawa-Gatineau  
 and U.S.:** 1-613-993-2463

Revised: Jan. 2012